

# Annual Report 2018-2019

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## TRIO Programs

Division of Student Affairs  
The University of Utah

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## MESSAGE FROM THE DIRECTOR

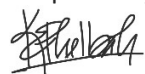
The TRIO Programs Office at the University of Utah is unique in that funds to support the efforts contained within our department come externally from the US Department of Education. While our office falls within the purview of the Division of Student Affairs, federal legislation and regulation dictate service provision and reporting efforts. Information in this document is intended to provide information on the internal efforts of the TRIO Programs Office, in the context of the Student Affairs structure. This data collection and analysis differs slightly from the federal reporting structure in that the federal reporting requirements measure only summative data for a given measurement of time. The data in this document are intended to provide formative data points to help assess what interventions and services were most impactful and could potentially be replicated going forward.

As of the fall 2019 semester, there were over 500 enrolled students at the university, who at one time participated in the TRIO SSS program and are part of the TRIO student group in the CIS database system. We also continue to serve 95 Upward Bound high school students who are attending East, West, Highland and Kearns high schools. This report helps to frame the efforts to provide program structure and service provision for these students.

We have used the information in previous iterations of this document to help create student driven opportunities in both programs. Within the SSS Program, Student Navigator positions were established to provide opportunities for students to connect with peer mentors at the university to help foster a sense of belonging within the TRIO SSS program. This was initiated as data revealed students who were coded in the University of Utah Computer Information Systems (CIS) outnumbered the number of students actually receiving direct services from the program itself. Through focus groups, we established the need to move service provision beyond the academic sphere, and into more socially focused activities that are led by the Student Navigators. Additionally, quantitative data in previous years allowed our office to determine ACT preparation interventions and aligned those with the summer program and first official ACT testing date. These are two small examples of how this data is being used to ensure not only program success and accountability, but also student connection to our programs.

This year's report reviews baseline initiatives and it is our hope to ensure that this office is an integral part of the assessment and evaluation process of the institution to support and expand services for first generation and low-income students.

Respectfully,



Kyle K. Ethelbah, MPH  
Director, Federal TRIO Programs

## TRIO PROGRAMS

The TRIO Programs Office oversees three programs, the Federal TRIO Upward Bound, the Federal TRIO Student Support Services and the state funded Jump Start Programs. The primary goal of these programs is to assist first generation and low-income students to enroll into and complete post-secondary education.

TRIO Programs are programs funded by the US Department of Education which consist of outreach and student service projects designed to identify and provide academic success services to qualified individuals. Nationally, TRIO includes eight programs targeted to serve and assist low-income individuals, first-generation college students, and individuals with disabilities to progress through the academic pipeline from middle school to post-baccalaureate programs. The University of Utah currently operates 2 federally funded programs, Upward Bound (UB) and Student Support Services (SSS).

The Upward Bound program assists low-income and first-generation high school students who attend East, West, Highland, and Kearns high Schools. The program delivers tutoring, career exploration, and post-secondary admissions and financial aid application assistance.

The Student Support Services program assists low-income, first-generation and students with disabilities, who are formally admitted to the University of Utah with tutoring, academic advising, financial aid application assistance and graduate school preparation.

The Jump Start Summer Academy is a state funded component of the Upward Bound Summer bridge program. Each year, the TRIO office selects 5 students to participate in the bridge component. These students qualify as low-income and first-generation students, but were not served through the Upward Bound program while in high school. This is open to students across the state of Utah.

### **Our Mission**

The TRIO Programs, through a supportive environment, empower underrepresented students to access postsecondary education & to achieve academic success leading to a postsecondary degree.

### **Departmental Core Objectives**

1. Create environment where all staff recognize their personal potential and continue to develop personally and professionally (Staff Excellence and Education).
2. Create programs where all students recognize their personal potential and engage in their post-secondary educational objectives (Student Support).
3. Create environment of cooperation with programs and services that serve low-income and first-generation college students (Collaboration).
4. Create an environment of program accountability (Assessment).
5. Pursue funding opportunities to support and enhance existing programs (Resource Development).

## UPWARD BOUND

The Upward Bound program is formally authorized through the US Department of Education as cited:

### **AUTHORIZATION**

Higher Education Opportunities Act as Amended 2008 20 USC 1070a-11: Program authority; authorization of appropriations

Title 20-EDUCATION: CHAPTER 28-HIGHER EDUCATION RESOURCES AND STUDENT ASSISTANCE SUB CHAPTER IV-STUDENT ASSISTANCE

Part A-Grants to Students in Attendance at Institutions of Higher Education

Subpart 2-federal early outreach and student services programs

Division 1-Federal TRIO Programs

### **§1070a–13. Upward bound**

**(a) Program authority:** The Secretary shall carry out a program to be known as upward bound which shall be designed to generate skills and motivation necessary for success in education beyond secondary school.

### **FEDERAL APPROPRIATION:**

\$434,609

### **COMMUNITIES SERVED:**

Students enrolled in East, West, Highland and Kearns High Schools.

### **Program Staff**

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### **Goal 1: Create environment where all staff recognize their personal potential and continue to develop personally and professionally (Staff Excellence and Education)**

#### 1. Alignment with Student Affairs Strategic Objectives

- a) Professionalism (SA Strategic Objective 2): Provide education that ensures staff is properly trained to provide professional and competent service.
- b) Exemplary Staff (SA Strategic Objective 4): Recruit and retain highly qualified staff.

#### 2. Programs, Services and Initiatives

- a) Staff Training

## b) Staff Recruitment

## 3. Goals and Outcomes

## a) Provide professional development opportunities for UB staff to ensure staff is current in best practices and competencies for service provision.

- Provided summer training opportunity for Upward Bound Summer Academy personnel, 6/17 – 6/21, 2019.
- All UB staff attended the NASPA National Conference in Los Angeles, CA. March 9-13, 2019

## b) Train UB staff to effectively engage students and deliver college preparation curriculum.

- TRIO Staff Planning Retreat, June 2019. Reviewed AY 2017-2018 annual performance report data and compared to 2018-2019 data to measure established benchmarks.

## c) Staff hiring

- Coordinated with the Center for Ethnic Student Affairs, the Ethnic Studies Department, Human Resources and Urban Institute for Teacher Development program to recruit residential and teaching staff for summer program.
- Coordinated with the TRIO ASPIRE professional association, the Council for Opportunity in Education (COE) and the University of Utah Human Resources Office to post and hire new staff for the Upward Bound Program. Emery Vigil was Curriculum Coordinator for the Upward Bound program in fall 2019.
- Coordinated with the University of Utah Human Resources Office to post and hire an Associate Director for TRIO Programs. Christopher Macias was hired for this position in September 2019.

## d) Staff Recognition &amp; Leadership Positions

- Kyle Ethelbah received the TRIO Achiever Award from the Western Association of Educational Opportunity Program Personnel (WESTOP) in February 2019. This award is given to individuals who participated in TRIO Programs and have distinguished themselves in their given profession.
- Kyle Ethelbah was elected as the Council for Opportunity in Education (COE) Board Chair for the 19-20 academic year. COE is a national organization that represents TRIO programs nationally and provides professional development opportunities to its membership.
- Kyle Ethelbah was selected to testify before the 116<sup>th</sup> Congressional House Subcommittee on Education & labor. The presentation, “The Cost of Non-Completion: Improving Student Outcomes in Higher Education” was presented on May 9, 2019 in Washington, DC.

## 4. Assessment

- Seventy two percent of the 2019 UB Summer Academy staff felt that training prepared them for their specific role in the summer program.\*
- Seventy three percent of the 2019 UB Summer Academy staff felt they were given adequate guidance to perform their specific role in the summer program.\*
- Ninety one percent of the 2019 UB Summer Academy staff felt they were an integral part of the summer program.\*
- Individual self assessments from professional level staff are collected November of each calendar year. This formal assessment process outlines specific professional development plans for UB year long, professional level staff.

*\*Results from Upward Bound Summer Academy Staff and Student Survey, Administered August 2019.*

**Goal 2: Create programs where all students recognize their personal potential and engage in their post-secondary educational objectives (Student Support)**

1. Alignment with Student Affairs Strategic Objectives
  - a) Student Engagement (SA Strategic Objective 1): Develop students as a whole through the cultivation and enrichment of the body, mind and spirit.
  - b) Best Practices (SA Strategic Objective 8): Promote the effective use of best practices in Student Affairs departments, programs and services.
2. Programs, Services and Initiatives
  - a) Academic Advising/School Site Visitations
  - b) After School Tutoring
  - c) Saturday Workshops
  - d) Upward Bound Summer Academy
3. Goals and Outcomes
  - a) Provide required services to 95 eligible students from East, West, Highland, and Kearns High Schools during the 2018-2019 academic year.
    - Project served 96 students in AY 18-19.
    - All students completed academic success plans that served as their road map through their current grade level with specific attention to college entry.
    - All students participated in academic tutoring modules at each site location, and during Saturday sessions.
    - Provided workshops including, financial literacy, career exploration, college tours, ACT preparation and service learning.
4. Assessment (federally approved objectives)
  - a) Eighty percent of students served will achieve a cumulative GPA of 2.5 or higher during the academic year.
    - 82% of UB Students served in 18-19 completed the year with a 2.5 GPA or higher.
  - b) Forty percent of students served will have achieved at the proficient level on state assessments in reading/language arts, and math.
    - 93% of students served achieved at the proficient level on state assessments in reading/language arts, and math.
  - c) Ninety five percent of students served will continue in school for the next academic year, at the next grade level, or will have graduated from secondary school with a regular secondary school diploma.
    - 95% of students served progressed from one grade level to the next or graduated with a regular high school diploma.
  - d) Thirty percent of all current and prior-year UB participants who graduated from high school during the school year with a regular secondary school diploma will complete a “rigorous secondary school program of study.” This is defined by the US Department of Education, as an “advanced or honors program established by the States and in existence for the 20015-2016 school year or later.”
    - 55% of UB participants completed a rigorous secondary program of study.
  - e) Sixty five percent of all current and prior-year UB participants who graduated from high school during the school year with a regular secondary school diploma will enroll in a program of postsecondary education by the fall term immediately following high school graduation.



- 77% enrolled in a program of postsecondary education by the fall term immediately following high school graduation (F19).
- f) 2,164 contact hours were recorded for the 2018-2019 academic year, excluding the summer academy. Services recorded included college admissions, tutoring, student success planning, community service and UB activities.

**Goal 3: Create environment of cooperation with programs and services that serve low-income and first-generation college students (Collaboration)**

1. Alignment with Student Affairs Strategic Objectives

- a) Collaboration (SA Strategic Objective 5): Partner with faculty, staff and external constituencies to foster student development and enhance the greater community.

2. Programs, Services and Initiatives

The following partnerships were initiated or maintained for the 18-19 academic year.

Partnering Agency	Services Provided	Outcome
Continuing Education	ACT Preparatory Coursework	Continuing Education provided a 6 week summer ACT Preparation Course for the Upward Bound Summer Academy
Utah State Board of Education	Summer Food Service Program	USBE provided meals for 96% of Upward Bound Summer Academy participants program participants
Youth Protection and Program Support - University of Utah	Staff Training	All TRIO staff received training on the protection of minors at the University of Utah
Summer Conference Housing - University of Utah	Summer housing	Summer conference housing provided residential living space to Upward Bound Summer Academy, Jump Start and Summer Bridge Programs
Ethnic Studies Department - University of Utah School of Cultural and Social Transformation	Introduction to Ethnic Studies course – ETHNC 1800	Department provided Ethnic Studies 1800 course for summer bridge and Jump Start Students
University of Utah Math Department	Math 980, 1010 courses	Department of Mathematics provides curricular support for TRIO Programs office to provide instruction for Math 980, 1010, and 1030. TRIO Program pays salary. These services are provided for Bridge and Jump Start programs
Division of Child and Family Services - State of Utah	Training and Referral services	DCFS Provides training for TRIO personnel for the Upward Bound Summer Academy
Planned Parenthood of Utah	Safe Sex Curriculum	Planned Parenthood provides safe sex curriculum for Upward Bound Summer Academy

Ucard Services - University of Utah	Ucard services for Upward Bound participants	The Ucard office provides university identification cards for all non matriculated TRIO participants
United Way of Salt Lake	Higher Education Parent Workshop	The United Way sponsored a parent college preparation workshop in partnership with UB Summer Academy for all participants' parents.

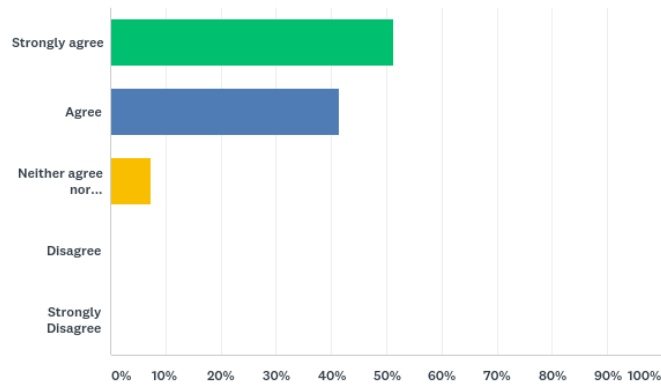
### 3. Goals and Outcomes

- a) Provide robust and intrusive services to Upward Bound Summer Academy participants.
  - Provided six-week summer academy to 74 (63 pre-bridge students, and 11 bridge students) eligible participants during the summer term 2018. Each grade level in the summer academy focused on specific college preparation curriculum.
    - Freshmen – First Steps Academy. College planning and high school goal setting.
    - Sophomores – ACT preparation.
    - Juniors – Next Steps Academy. Preparation for senior year in high school; scholarship and admissions essay preparation; ACT review; FAFSA filed.
    - Seniors – Bridge program. University of Utah courses (Math, Writing, Ethnic Studies)
- b) Prepare student to take ACT during academic year.
  - Sophomores took ACT prep course during summer 2019 session with 1 day “bootcamp” prior to September ACT exam.
- c) Provide residential living services to students served in the Upward Bound Summer Academy.
  - Summer Conference and Event Services provided living quarters for all summer program participants.
  - Chartwell’s Food Corporation provided meals for all summer program participants.
- d) Establish partnership with University of Utah Alumni Association
  - TRIO Programs Office has begun the development and implementation of TRIO Alumni through the University of Utah Alumni Foundation. Full roll out is expected in spring 2020.

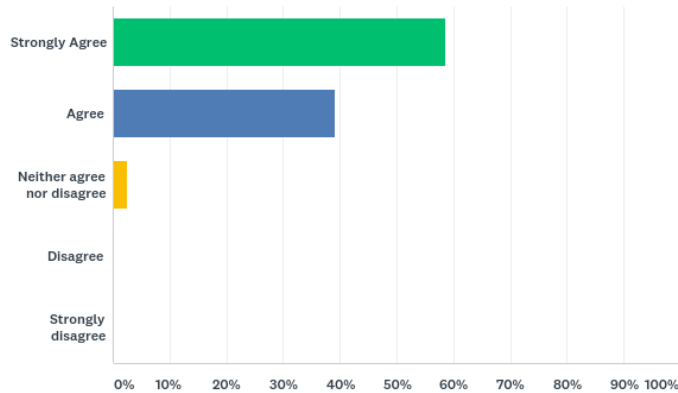
### 4. Assessment

In addition to federally required reporting items, the Upward Bound program has sought to measure student perceptions on self-efficacy following the intensive summer academy each year and the extent to which each participant felt they were valued (sense of belonging). The following questions were part of the final summer academy survey administered to all participants at the end of the summer academy.

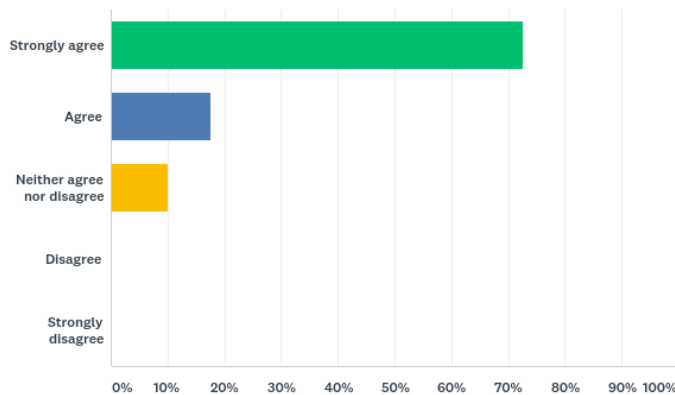
Q6 Please indicate your level of agreement to the following statement: By participating in the UB Summer Academy, I feel more confident in my academic abilities for the upcoming year.



Q7 Please indicate your level of agreement to the following statement: I feel like the UB Summer Academy, helped me prepare for college/university life.



Q8 Please indicate your level of agreement to the following statement: I felt valued and appreciated.



*Results from Upward Bound Summer Academy Staff and Student Survey, Administered August 2019.*

**Goal 4: Create an environment of program accountability (Assessment)**

1. Alignment with Student Affairs Strategic Objectives
  - a) Assessment, Evaluation and Research (SA Strategic Objective 6): Utilize a coordinated assessment, evaluation and research approach to promote data driven-decision-making.
2. Programs, Services and Initiatives
  - a) TRIO Staff Planning Retreat
  - b) Summer program staff assessment (assess learning outcomes for summer training).
  - c) Summer academy student assessment (student satisfaction, self-efficacy, sense of belonging)
  - d) Establish focus groups to incorporate into data collection activities.
3. Goals and Outcomes
  - a) Evaluate and assess the TRIO Programs compliance to federal legislation and regulation as it applies to data collection, program management and annual performance reporting.
4. Assessment
 

Current departmental assessments have been reported in goals 2 & 3 of this document (see previous goals pp1-10). The Upward Bound project will revamp the summer academy for 2020 and incorporate assessment methods into overall program structure.

**Goal 5: Pursue funding opportunities for additional initiatives within the TRIO Programs office (Resource Development)**

1. Alignment with Student Affairs Objectives
  - a) Collaboration (SA Strategic Objective 5): Partner with faculty, staff and external constituencies to foster student development and enhance the greater community.
2. Programs, Services and Initiatives
  - a) Resource Development
3. Goals and Outcomes
  - a) Wrote for STEM Initiatives Supplemental Grant from the US Department of Education to support STEM activities within the Upward Bound Program.
    - Received \$39,000 of additional funding to support STEM activities for academic year 2018-2019 from the US Department of Education.
4. Assessment
  - a) Assessment of STEM activities to be on going.

## STUDENT SUPPORT SERVICES

The Student Support Services program is formally authorized through the US Department of Education as cited:

### **AUTHORIZATION:**

Higher Education Opportunities Act as Amended 2008 20 USC 1070a-11: Program authority; authorization of appropriations **Title 20-EDUCATION:** CHAPTER 28-HIGHER EDUCATION RESOURCES AND STUDENT ASSISTANCE SUB CHAPTER IV-STUDENT ASSISTANCE Part A-Grants to Students in Attendance at Institutions of Higher Education Subpart 2-federal early outreach and student services programs Division 1-Federal TRIO Programs

### **§1070a–14. Student Support Services**

(a) **Program authority:** The Secretary shall carry out a program to be known as student support services which shall be designed—

- (1) to increase college retention and graduation rates for eligible students;
- (2) to increase the transfer rates of eligible students from 2-year to 4-year institutions;

(3) to foster an institutional climate supportive of the success of students who are limited English proficient, students from groups that are traditionally underrepresented in postsecondary education, students with disabilities, students who are homeless children and youths (as such term is defined in section 11434a of title 42), students who are in foster care or are aging out of the foster care system, or other disconnected students; and

(4) to improve the financial literacy and economic literacy of students, including—

- (A) basic personal income, household money management, and financial planning skills;
- (B) basic economic decision making skills.

### **FEDERAL APPROPRIATION:**

**\$348,842**

### **Program Staff**

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**Goal 1: Create environment where all staff recognize their personal potential and continue to develop personally and professionally (Staff Excellence and Education)**

1. Alignment with Student Affairs Strategic Objectives

- a) Professionalism (SA Strategic Objective 2): Provide education that ensures staff is properly trained to provide professional and competent service.
- b) Exemplary Staff (SA Strategic Objective 4): Recruit and retain highly qualified staff.

2. Programs, Services and Initiatives

- a) Staff Professional Development
- b) TRIO Staff Planning Retreat

3. Goals and Outcomes

- a) Provide professional development opportunities for SSS staff to ensure staff is current in best practices and competencies for service provision.
  - a. Incorporated University of Utah departmental training opportunities into weekly staff meetings.
  - b. TRIO Staff Planning Retreat conducted in June 2019.
- b) Staff hiring
  - a. Coordinated with the TRIO ASPIRE professional association, the Council for Opportunity in Education (COE) and the University of Utah Human Resources Office to post and hire Advising Coordinator for the SSS Program. Luis Lopez was hired for this position in September 2019.
  - b. Coordinated with the University of Utah Human Resources Office to post and hire an Associate Director for TRIO Programs. Christopher Macias was hired for this position in September 2019.
- c) Staff Recognition & Leadership Positions
  - a. Kyle Ethelbah received the TRIO Achiever Award from the Western Association of Educational Opportunity Program Personnel (WESTOP) in February 2019. This award is given to individuals who participated in TRIO Programs and have distinguished themselves in their given profession.
  - b. Kyle Ethelbah was elected as the Council for Opportunity in Education (COE) Board Chair for the 19-20 academic year. COE is a national organization that represents TRIO programs nationally and provides professional development opportunities to its membership.
  - c. Kyle Ethelbah was selected to testify before the 116<sup>th</sup> Congressional House Subcommittee on Education & labor. The presentation, "The Cost of Non-Completion: Improving Student Outcomes in Higher Education" was presented on May 9, 2019 in Washington, DC.

4. Assessment

- a) Individual self assessments from professional level staff are collected November of each calendar year. This formal assessment process outlines specific professional development plans

for SSS staff.

**Goal 2: Create programs where all students recognize their personal potential and engage in their post-secondary educational objectives (Student Support)**

1. Alignment with Student Affairs Strategic Objectives

- a) Student Engagement (SA Strategic Objective 1): Develop students as a whole through the cultivation and enrichment of the body, mind and spirit.
- b) Best Practices (SA Strategic Objective 8): Promote the effective use of best practices in Student Affairs departments, programs and services.

2. Programs, Services and Initiatives

- a) Academic Advising
- b) Tutoring
- c) Scholarship disbursement

3. Goals and Outcomes

- a) Provide services to 225 eligible students from the University of Utah.
  - Project served 237 eligible students in AY 2018-2019.
  - All students completed academic success plans to plan their academic year in preparation for college access.
- b) Administer College Student Inventory (CSI) to all incoming freshmen students.
  - 40% of incoming students completed CSI. The College Student Inventory identifies at-risk students in the incoming class using the leading non-cognitive indicators (academic motivation, general coping and receptivity to support services) of college student success.
- c) Administer \$30,000 in additional scholarship dollars to eligible first and second year students.
  - \$30,000 of SSS Grant Aid dollars were disbursed in 2018-2019.
- d) Provide Tutorial Services.
  - Provided 426 hours of tutorial services to active SSS participants. In the 17-18 academic year, we implemented virtual tutoring using the TutorMe tutoring platform. In the 18-19 academic year, use of this service has expanded greatly. Of the 426 hours of tutor hours provided, half of those hours came from the TutorMe software (212 hours).

4. Assessment (federally approved objectives). The following objectives are federally mandated by the US Department of Education. Each lettered point indicated the required objective and the bulleted point which follows indicates the achieved outcome by the SSS program.

- a) Eighty eight percent of all participants served by the TRIO SSS project will persist from one academic year to the beginning of the next academic year.
  - 91% of participants served by the SSS project in AY 2018-2019 persisted into the fall 19 semester.
- b) Eighty seven percent of participants served by the SSS project meet requirements to be in good academic standing at the University of Utah.
  - 89% of participants served by SSS remained in good academic standing.
- c) Thirty eight percent of new participants served will graduate with a bachelor's degree or equivalent within six (6) years (First served in AY 2013-2014).
  - 54% of SSS participants who entered in 2013-2014 graduated within 6 years.

*\*Comparison six year graduation rates for SSS eligible students is 30% (OBIA, 2014).*

5. Additional Assessment activities

- The SSS Program conducted focus groups in the spring 2019 semester. The purpose

of this activity was to obtain qualitative data to support quantitative data collection. We have begun the initial data review and will complete this evaluation during the 19-20 academic year.

- The SSS program implemented virtual tutoring in the 17-18 academic year (on a trial basis), and fully implemented this service in the fall 2018 semester. Assessment of the program was taken in the spring 2019 semester to determine ease of use, effectiveness of use, impact of use and overall impressions of the product. The results were very positive. 100 percent of respondents indicated that that software was easy to use, the process to receive the service was easy to initiate, and they felt that the service had a positive impact on their final overall grades. Below is an comment from a respondent on the impact of this service to their overall student experience:

*“With this TutorMe program, I am able to access tutoring for the first time in my college experience. Before, I would attempt to make it to the writing center, but time constraints such as work and child raising prevented me from committing to an appointment. When I needed tutoring, it was booked out or I didn’t have a car to get to campus, or I didn’t have childcare, or my anxiety would prevent me from sitting down face to face with a person who was about to judge my worthiness. With this TutorMe program I have raised my English grade from a C to an A. I take every writing assignment to TutorMe. I wish I had TutorMe when I took my math classes. Without TutorMe, I will not be able to proofread my assignments conveniently.”*

**Goal 3: Create environment of cooperation with programs and services that serve low-income and first-generation college students (Collaboration)**

1. Alignment with Student Affairs Strategic Objectives

- a) Collaboration (SA Strategic Objective 5): Partner with faculty, staff and external constituencies to foster student development and enhance the greater community.

2. Programs, Services and Initiatives

The following programs were initiated or maintained in the 2018-2019 academic year.

Partnering Agency	Services Provided	Outcome
Writing & Rhetoric Department - University of Utah	WRI 1010 course	The Writing & Rhetoric Department provides instruction to TRIO participants on a contractual basis
University of Utah Academic Advising Center	Mandatory Advising Program, INSPIRE for Advisors	The AAC provides TRIO with support and assistance with the Mandatory Advising Program (MAP) and Inspire for Advisors, student success software
Office of Orientation & Transition Services	First Generation student breakout sessions during summer orientation	The Office of Orientation & Transition Services provides TRIO space and time to allow incoming students to learn more about services provided by TRIO
Associated Students of the University of Utah Tutoring Center	Subsidized tutoring services	The ASUU Tutor Center provides subsidized tutoring to students referred by TRIO program



Ethnic Studies Department - University of Utah School of Cultural and Social Transformation	Introduction to Ethnic Studies course	Department provided Ethnic Studies 1800 course for summer bridge and Jump Start Students
University of Utah Math Department	Math 980, 1010 courses	Department of Mathematics provides curricular support for TRIO Programs office to provide instruction for Math 980, 1010, and 1030. TRIO Program pays salary. These services are provided for Bridge and Jump Start programs
Office of Scholarships & Financial Aid	Scholarship Disbursement, Financial Aid presentations	The OSFA provides the TRIO programs with support and assistance with the disbursement of the Oser scholarship and the TRIO Participation Grant in addition to financial aid presentations for TRIO students.
University of Utah Registrar	Data Reporting	The Registrar's office provides TRIO with real time data for federal reporting requirements to the US Department of Education
Office of Budgets & Institutional Analysis, The University of Utah	Data Reporting	The Office of Budgets & Institutional Analysis provides the TRIO Programs office with data for reporting and development of existing and future programs.
Center for Ethnic Student Affairs	Office Hours	The CESA Office provides the TRIO Programs office with space and time in their office location in the Student Union.

### 3. Goals and Outcomes

- a) Provide robust and intrusive services to participants.
  - Students receive College Student Inventory (CSI) at initial meeting with SSS advisor.
  - Students receive INSPIRE report at initial meeting with SSS advisor.
- b) Provide academic skill development.
  - TRIO offers courses (tuition free), in MATH 980, 1010, 1030, WRI 1010, and ETHNC 1800
  - Tutoring in collaboration with ASUU and Learning Support Center
- c) Establish Partnership with University of Utah Alumni Foundation
  - TRIO Programs Office has begun the development and implementation of TRIO Alumni through the University of Utah Alumni Foundation. Full roll out is expected in spring 2020.

### 4. Assessment

- a) The TRIO-SSS Program delivered 1,508 hours of service provision, including academic advising, career exploration, financial aid and scholarship assistance, and personal counseling.
- b) The TRIO-SSS program delivered 426 hours of tutorial assistance for AY 2018-2019.

**Goal 4: Create an environment of program accountability (Assessment)**

1. Alignment with Student Affairs Strategic Objectives
  - a) Assessment, Evaluation and Research (SA Strategic Objective 6): Utilize a coordinated assessment, evaluation and research approach to promote data driven-decision-making.
2. Programs, Services and Initiatives
  - a) TRIO Staff Planning Retreat.
  - b) TRIO SSS Focus Groups
3. Goals and Outcomes
  - a) Evaluate and assess the TRIO Programs compliance to federal legislation and regulation as it applies to data collection, management and annual performance reporting.
4. Assessment
  - a) Initial focus group reporting and analysis began in AY 2018-2019. Review and recommendations for these reports will be completed in AY 2019-2020.

**Goal 5: Pursue funding opportunities for additional initiatives within the TRIO Programs office (Resource Development)**

1. Alignment with Student Affairs Objectives
  - b) Collaboration (SA Strategic Objective 5): Partner with faculty, staff and external constituencies to foster student development and enhance the greater community.
2. Programs, Services and Initiatives
  - b) Resource Development
3. Goals and Outcomes
  - b) No current resource development initiatives underway in the SSS Program.
4. Assessment
  - b) NA

